

FREQUENCY OF MEETINGS AND WORK PROGRAMME 2017/18

Committee	Pension Board
Officer Reporting	Khalid Ahmed
Papers with report	Nil

REASON FOR ITEM

This report is to enable the Pension Board to review meeting dates and forward plans. The Board will be asked for suggestions for items to be discussed at future meetings.

OPTIONS AVAILABLE TO THE BOARD

1. To discuss and agree frequency of meetings
2. To make suggestions for future working practices and/or reviews.

INFORMATION

1. Pension Board was set up from 1 January 2015, with the first meeting in July 2016. Now that Board has completed over a full year of meetings, Board is asked to consider their remit and operation and whether there is a need to alter the frequency of meetings. Board would have the option to reduce to either two or three meetings per year. Alternatively they could continue to meet on a quarterly basis.
2. Draft dates for future meetings, all to start at 5.00pm

Meetings	Room
4 April 2017	CR 3
28 June 2017	CR5
4 October 2017	CR3
9 January 2018	CR3
3 April 2018	CR3

Pension Board 4 April 2017

PENSION BOARD:2017/18 DRAFT Work Programme

4 April 2017	Communications Strategy - draft Policy - deferred	Dan Kanaris / Ken Chisholm, Corporate Pensions Manager
	Administration Update	Ken Chisholm, Corporate Pensions Manager
	Board Issues Update	Nancy Leroux, Deputy Director - Strategic Finance
	Review of Pension Committee Papers Part II	
	Pension Board Work Programme	Democratic Services Manager

28 June 2017	Communications Strategy - draft Policy - deferred	Dan Kanaris / Ken Chisholm, Corporate Pensions Manager
	Review of Findings from Training Needs Analysis	Sian Kunert, Chief Accountant
	Governance Policy Update	Ken Chisholm, Corporate Pensions Manager
	Review of Pension Committee Papers Part II	
	Pension Board Work Programme	Democratic Services Manager

4 October 2017	<i>TBC</i>	
	<i>TBC</i>	
	Review of Pension Committee Papers Part II	
	Pension Board Work Programme	Democratic Services Manager

9 January 2018	<i>TBC</i>	
	<i>TBC</i>	
	Review of Pension Committee Papers Part II	
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Pension Board 4 April 2017

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3 April 2018	<i>TBC</i>	
	<i>TBC</i>	
	Review of Pension Committee Papers Part II	
	Pension Board Work Programme	Democratic Services Manager

Pension Board 4 April 2017

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